

**CITY OF PORT HUENEME
PRE-AGENDA SESSION OF THE CITY COUNCIL
REGULAR MEETING**

APRIL 5, 2010

**250 NORTH VENTURA ROAD
PORT HUENEME, CA 93041**

MINUTES

A Pre-Agenda Session of the City Council of the City of Port Hueneme was held at 6:15 p.m., Monday, April 5, 2010, in the Council Conference Room, 250 North Ventura Road, Port Hueneme, California.

PRESENT: Council Members Douglas A. Breeze, Maricela P. Morales, Jonathan Sharkey, Mayor Pro Tem Sylvia Muñoz Schnopp, Mayor Norman E. Griffaw

ABSENT: None

Staff members present were David J. Norman, City Manager; Bradley E. Wohlenberg, Deputy City Attorney; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Carmen Camarillo, Assistant to the City Manager; Michelle Ascencion, Deputy City Clerk.

Agenda items and time estimates were reviewed. No action was taken.

Respectfully submitted,

Michelle Ascencion, CMC
Deputy City Clerk

APPROVED:

MAYOR

**CITY OF PORT HUENEME
REGULAR MEETING OF THE CITY COUNCIL**

APRIL 5, 2010

MINUTES

The Regular Meeting of the Port Hueneme City Council was called to order by Mayor Griffaw at 6:30 p.m. in the City Hall Council Chamber, 250 North Ventura Road, Port Hueneme, California. After the flag salute, Mayor Griffaw gave the Inspiration. The Deputy City Clerk called the roll:

PRESENT: Council Members Douglas A. Breeze, Maricela P. Morales, Jonathan Sharkey, Mayor Pro Tem Sylvia Muñoz Schnopp, Mayor Norman E. Griffaw

ABSENT: None

Staff members present were David J. Norman, City Manager; Bradley E. Wohlenberg, Deputy City Attorney; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Carmen Camarillo, Assistant to the City Manager; Michelle Ascencion, Deputy City Clerk.

AGENDA:

The Council Members had previously received copies of the Agenda.

Council Member Morales, seconded by Council Member Sharkey, moved to approve the Agenda as presented. Motion carried.

CONSENT AGENDA:

- A. APPROVAL OF MINUTES
Action: It is recommended the Council approve the Minutes of the March 15, 2010 Regular Meeting.
- B. CASH DISBURSEMENTS RATIFICATION
Action: It is recommended the City Council ratify the attached listing of cash disbursements for the period March 6, 2010 through March 26, 2010.
- C. TREASURER'S MONTHLY INVESTMENT REPORT - FEBRUARY 28, 2010
Action: It is recommended the City Council receive and file the February 28, 2010 Treasurer's Report as presented.
- D. FY 2008-09 CITY OF PORT HUENEME AUDIT REPORT - GENERAL CITY AUDIT
Action: It is recommended the City Council receive and file the Fiscal Year 2008-09 General City report.

04/05/2010

E. AUTHORIZATION TO SOLICIT BIDS FOR THE PAVEMENT OVERLAY OF EVERGREEN LANE AND PORTIONS OF NORTHBOUND VENTURA ROAD

Action: It is recommended the City Council authorize staff to solicit bids for pavement rehabilitation on Evergreen Lane and portions of northbound Ventura Road.

Council Member Morales, seconded by Council Member Sharkey, moved to approve the Consent Agenda as presented. Motion carried 5-0.

COUNCIL MEMBERS' REPORTS:

A. COUNCIL MEMBERS' COMMITTEES/MEETINGS/EVENTS:
Informational Item.

Council Member Sharkey reported on attending the recent Local Government Commission annual conference, where the theme was "Building Community Vitality and a Green Economy."

Mayor Pro Tem Schnopp reported on a recent meeting of the EDC-VC board with U.S. Representative Lois Capps, regarding the local economy.

OPEN FORUM:

Mayor Griffaw asked if there was anyone present who wished to speak on any matter not on the Agenda. The following person requested to speak:

1. Sheryl Malone, Port Hueneme, president of Surfside IV HOA
Spoke regarding a water leak notice sent by the City to the HOA and to one of the units.

CLOSED SESSION AGENDA: None.

ADJOURNMENT:

Mayor Griffaw, without objection, adjourned the City Council Regular Meeting at 6:42 p.m. to the next Regular Meeting to be held April 19, 2010 at 6:30 p.m. in the Council Chamber, preceded by a Pre-Agenda Session at 6:15 p.m. in the Council Conference Room.

Respectfully submitted,

Michelle Ascencion, CMC
Deputy City Clerk

APPROVED:

MAYOR

PORT HUENEME REDEVELOPMENT AGENCY

REGULAR MEETING

APRIL 5, 2010

MINUTES

The Regular Meeting of the Port Hueneme Redevelopment Agency was called to order by Chair Griffaw at 6:42 p.m. in the City Hall Council Chamber, 250 North Ventura Road, Port Hueneme, California. The Deputy Agency Secretary called the roll:

PRESENT: Members Douglas A. Breeze, Maricela P. Morales, Jonathan Sharkey, Vice Chair Sylvia Muñoz Schnopp, Chair Norman E. Griffaw

ABSENT: None

Staff members present were David J. Norman, Executive Director; Bradley E. Wohlenberg, Deputy Agency Counsel; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Carmen Camarillo, Assistant to the City Manager; Michelle Ascencion, Deputy Agency Secretary.

AGENDA:

Member Morales, seconded by Member Sharkey, moved to approve the Agenda as presented. Motion carried.

CONSENT AGENDA:

- A. APPROVAL OF MINUTES
Action: It is recommended the Board approve the Minutes of the March 15, 2010 Regular Meeting.
- B. CASH DISBURSEMENTS RATIFICATION
Action: It is recommended the Redevelopment Agency Board ratify the attached listing of cash disbursements for the period March 6, 2010 through March 26, 2010.
- C. FY 2008-09 REDEVELOPMENT AGENCY ANNUAL AUDIT AND HOUSING ACTIVITY REPORTS
Action: It is recommended the Board receive and file the FY 2008-09 Agency Annual Audit and Housing Activity reports and authorize staff to file copies with the State Department of Housing and Community Development (HCD) and State Controller as required by law.

Member Sharkey, seconded by Member Breeze, moved to approve the Consent

04/05/2010

Agenda as presented. Motion carried 5-0.

OPEN FORUM:

Chair Griffaw asked if there was anyone present who wished to speak on any matter not on the Agenda. No one requested to speak.

CLOSED SESSION: None.

ADJOURNMENT:

Chair Griffaw, without objection, adjourned the Redevelopment Agency Regular Meeting at 6:43 p.m. to the next Regular Meeting to be held April 19, 2010 in the Council Chamber, immediately following the 6:30 p.m. City Council meeting.

Respectfully submitted,

Michelle Ascencion, CMC
Deputy Agency Secretary

APPROVED:

CHAIR

PORT HUENEME HOUSING AUTHORITY

REGULAR MEETING

APRIL 5, 2010

MINUTES

The Regular Meeting of the Port Hueneme Housing Authority was called to order by Chair Griffaw at 6:43 p.m. in the City Hall Council Chamber, 250 North Ventura Road, Port Hueneme, California. The Deputy Authority Secretary called the roll:

PRESENT: Members Douglas A. Breeze, Maricela P. Morales, Jonathan Sharkey, Vice Chair Sylvia Muñoz Schnopp, Chair Norman E. Griffaw

ABSENT: None

Staff members present were David J. Norman, Executive Director; Bradley E. Wohlenberg, Deputy Authority Counsel; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Carmen Camarillo, Assistant to the City Manager; Michelle Ascencion, Deputy Authority Secretary.

AGENDA:

Member Breeze, seconded by Member Sharkey, moved to approve the Agenda as presented. Motion carried.

PUBLIC HEARING:

A. PUBLIC HEARING: ADOPTION OF A RESOLUTION APPROVING THE HOUSING AUTHORITY'S FY 2010-11 ANNUAL PLAN; AND AUTHORIZATION TO SUBMIT THE PLAN FOR APPROVAL TO HUD

Action: It is recommended the Board, upon conclusion of a public hearing, adopt a Resolution approving the Housing Authority's FY 2010-11 Annual Plan which includes the Public Housing Capital Fund Program Annual Statement, updated Five-Year Action Plan, Admissions and Continued Occupancy Policy, and the Housing Choice Voucher Administrative Plan; and authorize the Director to submit the Plan for approval to the U.S. Department of Housing and Urban Development (HUD).

The Housing and Facilities Maintenance Director gave a report, and requested a correction to the Resolution title.

Mayor Griffaw opened the Public Hearing and invited anyone who wished to speak on this item to come forward. No one requested to speak.

Without objection, Mayor Griffaw closed the Public Hearing.

Member Morales, seconded by Member Sharkey, moved to approve the recommendation as amended. Motion carried 5-0.

The Deputy Authority Counsel read the title of the Resolution:

RESOLUTION NO. 513
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF PORT HUENEME APPROVING THE FY 2010-11 PUBLIC HOUSING ANNUAL PLAN CONSISTING OF THE CAPITAL FUND PROGRAM ANNUAL STATEMENT AND UPDATED FIVE-YEAR ACTION PLAN, AND AUTHORIZING THE HOUSING DIRECTOR TO EXECUTE AND SUBMIT THESE PLANS TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

CONSENT AGENDA:

- A. APPROVAL OF MINUTES
Action: It is recommended the Board approve the Minutes of the March 1, 2010 Regular Meeting.
- B. CASH DISBURSEMENTS RATIFICATION
Action: It is recommended the Board ratify the attached listing of cash disbursements for the period February 20, 2010 through March 26, 2010.
- C. FY 2008-09 HOUSING AUTHORITY AUDIT REPORTS
Action: It is recommended the Housing Authority Board receive and file the FY 2008-09 Audit Report, including the Single Audit Report.

Member Sharkey, seconded by Member Morales, moved to approve the Consent Agenda. Motion carried 5-0.

OPEN FORUM:

Chair Griffaw asked if there was anyone present who wished to speak on any matter not on the Agenda. No one requested to speak.

ADJOURNMENT:

Chair Griffaw, without objection, adjourned the Housing Authority Regular Meeting at 6:46 p.m. to the next Regular Meeting to be held May 3, 2010 in the Council Chamber, immediately following the 6:30 p.m. City Council and Redevelopment Agency meetings.

Respectfully submitted,

Michelle Ascencion, CMC
Deputy Authority Secretary

APPROVED:

CHAIR

**PORT HUENEME
SURPLUS PROPERTY AUTHORITY COMMISSION**

REGULAR MEETING

APRIL 5, 2010

MINUTES

The Regular Meeting of the Port Hueneme Surplus Property Authority Commission was called to order by President Griffaw at 6:46 p.m. in the City Hall Council Chamber, 250 North Ventura Road, Port Hueneme, California. The Deputy Authority Secretary called the roll:

PRESENT: Commissioners Douglas A. Breeze, Maricela P. Morales, Jonathan Sharkey, Vice President Sylvia Muñoz Schnopp, President Norman E. Griffaw

ABSENT: None

Staff members present were David J. Norman, Authority Manager; Bradley E. Wohlenberg, Deputy Authority Counsel; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Carmen Camarillo, Assistant to the City Manager; Michelle Ascencion, Deputy Authority Secretary.

AGENDA:

Commissioner Morales, seconded by Commissioner Sharkey, moved to approve the Agenda as presented. Motion carried.

CONSENT AGENDA:

A. APPROVAL OF MINUTES

Action: It is recommended the Board approve the Minutes of the March 1, 2010 Regular Meeting.

B. FY 2008-09 SURPLUS PROPERTY AUTHORITY AUDIT REPORT

Action: It is recommended the Board receive and file the FY 2008-09 Audit Report.

Commissioner Sharkey, seconded by Commissioner Morales, moved to approve the Consent Agenda as presented. Motion carried 5-0.

OPEN FORUM:

President Griffaw asked if there was anyone present who wished to speak on any item not on the agenda. No one requested to speak.

ADJOURNMENT:

President Griffaw, without objection, adjourned the Surplus Property Authority Regular Meeting at 6:47 p.m. to the next Regular Meeting to be held May 3, 2010 in the Council Chamber, immediately following the 6:30 p.m. City Council, Redevelopment Agency, and Housing Authority meetings.

Respectfully submitted,

Michelle Ascencion, CMC
Deputy Authority Secretary

APPROVED:

PRESIDENT