

**CITY OF PORT HUENEME
PRE-AGENDA SESSION OF THE CITY COUNCIL
REGULAR MEETING**

OCTOBER 5, 2009

**250 NORTH VENTURA ROAD
PORT HUENEME, CA 93041**

MINUTES

A Pre-Agenda Session of the City Council of the City of Port Hueneme was held at 6:15 p.m., Monday, October 5, 2009, in the Council Conference Room, 250 North Ventura Road, Port Hueneme, California.

PRESENT: Council Members Douglas A. Breeze, Maricela P. Morales, Sylvia Muñoz Schnopp, Mayor Jonathan Sharkey

ABSENT: Mayor Pro Tem Norman E. Griffaw

Staff members present were David J. Norman, City Manager; Mark D. Hensley, City Attorney; Lisa Donley, Recreation & Community Services Director; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Andres Santamaria, Public Works Director; Carmen Camarillo, Assistant to the City Manager; Michelle Ascencion, Deputy City Clerk.

Agenda items and time estimates were reviewed. No action was taken.

Respectfully submitted,

Michelle Ascencion
Deputy City Clerk

APPROVED:

MAYOR

**CITY OF PORT HUENEME
REGULAR MEETING OF THE CITY COUNCIL**

OCTOBER 5, 2009

MINUTES

The Regular Meeting of the Port Hueneme City Council was called to order by Mayor Sharkey at 6:30 p.m. in the Council Chamber, 250 North Ventura Road, Port Hueneme, California. After the flag salute, Council Member Morales gave the Inspiration. The Deputy City Clerk called the roll:

PRESENT: Council Members Douglas A. Breeze, Maricela P. Morales, Sylvia Muñoz Schnopp, Mayor Jonathan Sharkey

ABSENT: Mayor Pro Tem Norman E. Griffaw

Mayor Sharkey excused Mayor Pro Tem Griffaw's absence.

Staff members present were David J. Norman, City Manager; Mark D. Hensley, City Attorney; Lisa Donley, Recreation & Community Services Director; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Andres Santamaria, Public Works Director; Michelle Ascencion, Deputy City Clerk.

AGENDA:

The Council Members had previously received copies of the Agenda.

Council Member Morales, seconded by Council Member Schnopp, moved to approve the Agenda as presented. Motion carried.

PRESENTATION:

- A. UNITED WAY OF VENTURA COUNTY INITIATIVE, "VENTURA COUNTY TOGETHER"

Action Item:

Present proclamation to Susan Englund, Community Impact Vice President, United Way of Ventura County.

Mayor Sharkey presented a proclamation to Ms. Englund, who thanked the Council and made some remarks.

CONSENT AGENDA:

A. APPROVAL OF MINUTES

Action Item:

It is recommended the Council approve the Minutes of the September 21, 2009 Regular Meeting.

B. CASH DISBURSEMENTS RATIFICATION

Action Item:

It is recommended the City Council ratify the attached listing of cash disbursements for the period September 10, 2009 through September 23, 2009.

C. TREASURER'S MONTHLY INVESTMENT REPORT - AUGUST 31, 2009

Action Item:

It is recommended the City Council receive and file the August 31, 2009 Treasurer's Report as presented.

D. APPROVAL OF AN AMENDMENT TO THE AGREEMENT WITH OCEAN VIEW PONY BASEBALL TO INCLUDE USE OF SOFTBALL FIELDS IN MORANDA PARK

Action Item:

It is recommended the City Council authorize the Recreation and Community Services Director amend the five-year agreement through the 2010-11 season with Ocean View Pony League Baseball to use the City's baseball fields at Bubbling Springs Park to include use of the softball fields in Moranda Park for a winter softball program.

E. ADOPT ORDINANCE NO. 693 AMENDING ARTICLE V, CHAPTER 5 (MASSAGE PERMITS) OF THE PORT HUENEME MUNICIPAL CODE

Action Item:

It is recommended that the City Council adopt Ordinance No. 693 regarding massage permits (previously introduced by title only and further reading waived).

ORDINANCE NO. 693

AN ORDINANCE OF THE CITY OF PORT HUENEME AMENDING ARTICLE V, CHAPTER 5 (MASSAGE PERMITS) OF THE PORT HUENEME MUNICIPAL CODE

F. AWARD OF CONTRACT FOR THE MAR VISTA SENIOR APARTMENTS FIRE DETECTION SYSTEM PROJECT

Action Item:

It is recommended the City Council award a contract for the Mar Vista Senior Apartments Fire Detection System Project in the amount of \$78,911 to Valley Alarm; and authorize a contract contingency of \$9,500 (12%) for unforeseen conditions.

G. ADOPTION OF LABOR AGREEMENT WITH SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721 (SEIU)

Action Item:

It is recommended the City Council approve the attached Memorandum of Agreement with the Service Employees International Union Local 721.

H. MANAGEMENT & CONFIDENTIAL AND PART-TIME EMPLOYEES SALARY AND BENEFIT ADJUSTMENTS FOR FY 2009-10

Action Item:

It is recommended the City Council approve the Management and Confidential and Part-time employees' salary adjustments.

I. APPOINT REAL PROPERTY NEGOTIATORS

Action Item:

It is recommended the City Council appoint the City Manager, City Attorney, Public Works Director, and City Engineer as real property negotiators with the City of Oxnard for the terms and conditions for use of right-of-way in Port Hueneme Road and North Ventura Road, pertaining to the extension of recycled water lines.

Council Member Morales, seconded by Council Member Breeze, moved to approve the Consent Agenda as presented. Motion carried 4-0 (Mayor Pro Tem Griffaw was absent).

RECREATION AND COMMUNITY SERVICES DIRECTOR:

A. ADOPT A RESOLUTION IN SUPPORT OF A HEALTHY CITY INITIATIVE

Action Item:

It is recommended the City Council adopt a resolution in support of a Healthy City Initiative.

The Recreation and Community Services Director gave a report.

Council Member Morales, seconded by Council Member Schnopp, moved to approve staff's recommendation as presented. Motion carried 4-0 (Mayor Pro Tem Griffaw was absent).

RESOLUTION NO. 3934

RESOLUTION OF THE CITY OF PORT HUENEME IN SUPPORT OF A HEALTHY CITY INITIATIVE

COUNCIL MEMBERS' REPORTS:

A. COUNCIL MEMBERS' COMMITTEES/MEETINGS/EVENTS: Informational Item.

Council Member Breeze reported on attending the Ventura County Military Appreciation Day event over the weekend.

Council Member Schnopp reported on attending a recent Ventura County Library Commission meeting.

Mayor Sharkey reported on a recent site visit to Ottawa, Canada on behalf of the Ventura Regional Sanitation District; attending the Housing Opportunities Made Easier (HOME) Annual Housing Conference; and the Ray D. Prueter Library's 20th Anniversary celebration.

OPEN FORUM:

Mayor Sharkey asked if there was anyone present who wished to speak on any matter not on the Agenda. The following persons requested to speak:

1. Griffith Bocek, Port Hueneme
Spoke on concerns regarding code enforcement in his neighborhood and green waste collection.
2. Babatunde Folayemi, Santa Barbara
Spoke on behalf of the Noah's Ark Veterans' Home in Port Hueneme.
3. Sharon Darlene Smith, Port Hueneme
Spoke on concerns regarding services for homeless women veterans in the area.

CLOSED SESSION AGENDA:

The City Attorney read the following Closed Session announcement:

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Government Code Section 54956.8:
Right of Way - Port Hueneme Road; North Ventura Road

Agency Negotiators:

David J. Norman, City Manager
Mark D. Hensley, City Attorney
Andres Santamaria, Public Works Director
Kit Nell, City Engineer

Negotiating Parties: City of Oxnard

Under Negotiation: Price and terms of payment.

Mayor Sharkey recessed the meeting to a Closed Session to be held following the Surplus Property Authority meeting.

The City Council reconvened following the Closed Session. The City Attorney made no further announcement.

ADJOURNMENT:

Mayor Sharkey, without objection, adjourned the City Council Regular Meeting at 6:50 p.m. to the next Regular Meeting to be held October 19, 2009 at 6:30 p.m. in the Council Chamber, preceded by a Pre-Agenda Session at 6:15 p.m. in the Council Conference Room.

Respectfully submitted,

Michelle Ascencion
Deputy City Clerk

APPROVED:

MAYOR

PORT HUENEME REDEVELOPMENT AGENCY

REGULAR MEETING

OCTOBER 5, 2009

MINUTES

The Regular Meeting of the Port Hueneme Redevelopment Agency was called to order by Chair Sharkey at 6:50 p.m. in the Council Chamber, 250 North Ventura Road, Port Hueneme, California. The Deputy Agency Secretary called the roll:

PRESENT: Members Douglas A. Breeze, Maricela P. Morales, Sylvia Muñoz Schnopp, Chair Jonathan Sharkey

ABSENT: Vice Chair Norman E. Griffaw

Staff members present were David J. Norman, Executive Director; Mark D. Hensley, Agency Counsel; Lisa Donley, Recreation & Community Services Director; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Andres Santamaria, Public Works Director; Michelle Ascencion, Deputy Agency Secretary.

AGENDA:

Member Morales, seconded by Member Breeze, moved to approve the Agenda as presented. Motion carried.

CONSENT AGENDA:

A. APPROVAL OF MINUTES

Action Item:

It is recommended the Board approve the Minutes of the September 8, 2009 Regular Meeting.

B. CASH DISBURSEMENTS RATIFICATION

Action Item:

It is recommended the Redevelopment Agency Board ratify the attached listing of cash disbursements for the period August 29, 2009 through September 23, 2009.

Member Morales, seconded by Member Schnopp, moved to approve the Consent Agenda as presented. Motion carried 4-0 (Vice Chair Griffaw was absent).

OPEN FORUM:

Chair Sharkey asked if there was anyone present who wished to speak on any matter not on the Agenda. No one requested to speak.

CLOSED SESSION: None.

ADJOURNMENT:

Chair Sharkey, without objection, adjourned the Redevelopment Agency Regular Meeting at 6:51 p.m. to the next Regular Meeting to be held October 19, 2009 in the Council Chamber, immediately following the 6:30 p.m. City Council meeting.

Respectfully submitted,

Michelle Ascencion
Deputy Agency Secretary

APPROVED:

CHAIR

PORT HUENEME HOUSING AUTHORITY

REGULAR MEETING

OCTOBER 5, 2009

MINUTES

The Regular Meeting of the Port Hueneme Housing Authority was called to order by Chair Sharkey at 6:51 p.m. in the Council Chamber, 250 North Ventura Road, Port Hueneme, California. The Deputy Authority Secretary called the roll:

PRESENT: Members Douglas A. Breeze, Maricela P. Morales, Sylvia Muñoz Schnopp, Chair Jonathan Sharkey

ABSENT: Vice Chair Norman E. Griffaw

Staff members present were David J. Norman, Executive Director; Mark D. Hensley, Authority Counsel; Lisa Donley, Recreation & Community Services Director; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Andres Santamaria, Public Works Director; Michelle Ascencion, Deputy Authority Secretary.

AGENDA:

Member Morales, seconded by Member Breeze, moved to approve the Agenda as presented. Motion carried.

CONSENT AGENDA:

A. APPROVAL OF MINUTES

Action Item:

It is recommended the Board approve the Minutes of the September 21, 2009 Special Meeting.

B. CASH DISBURSEMENTS RATIFICATION

Action Item:

It is recommended the Board ratify the attached listing of cash disbursements for the period August 29, 2009 through September 23, 2009.

Member Breeze, seconded by Member Morales, moved to approve the Consent Agenda. Motion carried 4-0 (Vice Chair Griffaw was absent).

OPEN FORUM:

Chair Sharkey asked if there was anyone present who wished to speak on any matter not on the Agenda. No one requested to speak.

ADJOURNMENT:

Chair Sharkey, without objection, adjourned the Housing Authority Regular Meeting at 6:52 p.m. to the next Regular Meeting to be held November 2, 2009 in the Council Chamber, immediately following the 6:30 p.m. City Council and Redevelopment Agency meetings.

Respectfully submitted,

Michelle Ascencion
Deputy Authority Secretary

APPROVED:

CHAIR

**PORT HUENEME
SURPLUS PROPERTY AUTHORITY COMMISSION**

REGULAR MEETING

OCTOBER 5, 2009

MINUTES

The Regular Meeting of the Port Hueneme Surplus Property Authority Commission was called to order by President Sharkey at 6:52 p.m. in the Council Chambers, 250 North Ventura Road, Port Hueneme, California. The Deputy Authority Secretary called the roll:

PRESENT: Commissioners Douglas A. Breeze, Maricela P. Morales, Sylvia Muñoz Schnopp, President Jonathan Sharkey

ABSENT: Vice President Norman E. Griffaw

Staff members present were David J. Norman, Authority Manager; Mark D. Hensley, Authority Counsel; Lisa Donley, Recreation & Community Services Director; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Andres Santamaria, Public Works Director; Michelle Ascencion, Deputy Authority Secretary.

AGENDA:

Commissioner Morales, seconded by Commissioner Breeze, moved to approve the Agenda as presented. Motion carried.

CONSENT AGENDA:

A. APPROVAL OF MINUTES

Action Item:

It is recommended the Board approve the Minutes of the September 8, 2009 Regular Meeting.

Commissioner Morales, seconded by Commissioner Breeze, moved to approve the Consent Agenda as presented. Motion carried 4-0 (Vice President Griffaw was absent).

OPEN FORUM:

President Sharkey asked if there was anyone present who wished to speak on any item not on the agenda. No one requested to speak.

ADJOURNMENT:

President Sharkey, without objection, adjourned the Surplus Property Authority Regular Meeting at 6:53 p.m. to the next Regular Meeting to be held November 2, 2009 in the Council Chamber, immediately following the 6:30 p.m. City Council, Redevelopment Agency, and Housing Authority meetings.

Respectfully submitted,

Michelle Ascencion
Deputy Authority Secretary

APPROVED:

PRESIDENT