

**CITY OF PORT HUENEME  
PRE-AGENDA SESSION OF THE CITY COUNCIL  
REGULAR MEETING**

**NOVEMBER 16, 2009**

**250 NORTH VENTURA ROAD  
PORT HUENEME, CA 93041**

**MINUTES**

A Pre-Agenda Session of the City Council of the City of Port Hueneme was held at 6:15 p.m., Monday, November 16, 2009, in the Council Conference Room, 250 North Ventura Road, Port Hueneme, California.

PRESENT: Council Members Douglas A. Breeze, Maricela P. Morales, Mayor Pro Tem Norman E. Griffaw, Mayor Jonathan Sharkey

ABSENT: Council Member Sylvia Muñoz Schnopp

Staff members present were David J. Norman, City Manager; Mark D. Hensley, City Attorney; Greg Brown, Community Development Director; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Andres Santamaria, Public Works Director; Steve Hickox, Water Superintendent; Michelle Ascencion, Deputy City Clerk.

Agenda items and time estimates were reviewed. No action was taken.

Respectfully submitted,

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Michelle Ascencion, CMC  
Deputy City Clerk

APPROVED:

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MAYOR

**CITY OF PORT HUENEME  
REGULAR MEETING OF THE CITY COUNCIL**

**NOVEMBER 16, 2009**

**MINUTES**

The Regular Meeting of the Port Hueneme City Council was called to order by Mayor Sharkey at 6:30 p.m. in the City Hall Council Chamber, 250 North Ventura Road, Port Hueneme, California. After the flag salute, Mayor Sharkey gave the Inspiration. The Deputy City Clerk called the roll:

PRESENT: Council Members Douglas A. Breeze, Maricela P. Morales, Sylvia Muñoz Schnopp, Mayor Pro Tem Norman E. Griffaw, Mayor Jonathan Sharkey

ABSENT: None

Staff members present were David J. Norman, City Manager; Mark D. Hensley, City Attorney; Greg Brown, Community Development Director; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Andres Santamaria, Public Works Director; Steve Hickox, Water Superintendent; Michelle Ascencion, Deputy City Clerk.

**AGENDA:**

The Council Members had previously received copies of the Agenda.

Mayor Pro Tem Griffaw, seconded by Council Member Morales, moved to approve the Agenda as presented. Motion carried.

**PRESENTATION:**

- A. CERTIFICATES OF RECOGNITION FOR THE UTILITY RATES  
ADVISORY COMMITTEE PUBLIC MEMBERS

Action Item:

Present Certificates to Joann Barle, James Daniels, Charlotte Gesling, and Ada Seto.

Mayor Sharkey made some remarks and presented the certificates to the URAC public members present: Ms. Barle, Mr. Daniels, and Ms. Seto.

**PUBLIC HEARING:**

- A. ADOPTION OF A RESOLUTION APPROVING CONDITIONAL USE PERMIT NO. PHCU-812 ALLOWING A LIQUOR LICENSE UPGRADE FOR LO MEJOR DE JALISCO (Tacos Jalisco Restaurant), 267-271 EAST CHANNEL ISLANDS BOULEVARD

Action Item:

It is recommended that the Council at the conclusion of the public hearing adopt the attached Resolution approving Conditional Use Permit Application No. PHCU-812 allowing an upgrade of licensed privileges to include distilled spirits at Tacos Jalisco Restaurant.

The Community Development Director gave a report.

Mayor Sharkey opened the public hearing and asked if anyone present wished to speak on this item. No one requested to speak. Mayor Sharkey closed the public hearing.

Council Member Breeze, seconded by Council Member Morales, moved to approve staff's recommendation as presented. Motion carried 5-0.

RESOLUTION NO. 3939

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME GRANTING APPROVAL OF CONDITIONAL USE PERMIT NO. PHCU-812 (EL MEJOR DE JALISCO TYPE 47 LIQUOR LICENSE)

**CONSENT AGENDA:**

- A. APPROVAL OF MINUTES

Action Item:

It is recommended the Council approve the minutes of the November 2, 2009 Regular Meeting.

- B. CASH DISBURSEMENTS RATIFICATION

Action Item:

It is recommended the City Council ratify the attached listing of cash disbursements for the period October 24, 2009 through November 6, 2009.

- C. AUTHORIZATION TO SOLICIT REQUESTS FOR PROPOSALS FOR TRAFFIC STUDIES AT VARIOUS LOCATIONS

Action Item:

It is recommended the City Council authorize staff to solicit Requests for Proposals (RFP) for Traffic Studies at Various Locations.

- D. ADOPTION OF ORDINANCE NOS. 694 AND 695 SETTING THE AMOUNT OF WASTEWATER AND SOLID WASTE RATES AND

CHARGES PURSUANT TO HEALTH AND SAFETY CODE SECTION  
5471

Action Item:

It is recommended the City Council adopt Ordinance No. 694, "An Ordinance of the City Council of the City of Port Hueneme Setting the Amount of Wastewater Rates and Charges Pursuant to Health and Safety Code Section 5471" and Ordinance No. 695, "An Ordinance of the City Council of the City of Port Hueneme Setting the Amount of Solid Waste Rates and Charges Pursuant to Health and Safety Code Section 5471."

ORDINANCE NO. 694

AN ORDINANCE AMENDING PORT HUENEME MUNICIPAL CODE SECTION 7160 AND SETTING THE AMOUNT OF WASTEWATER RATES AND CHARGES PURSUANT TO HEALTH AND SAFETY CODE § 5471

ORDINANCE NO. 695

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME AMENDING ORDINANCE NO. 650, ESTABLISHING FEES AND CHARGES FOR SOLID WASTE SERVICE

E. AMENDMENT TO EASEMENTS AGREEMENT FOR INGRESS AND  
EGRESS PURPOSES

Action Item:

It is recommended that the City Council approve, and authorize the City Manager to execute, the Amendment to Easements Agreement for Salinity Management Conveyance and Ingress and Egress Purposes.

F. SURFSIDE STATION ELIMINATION - PROJECT ACCEPTANCE

Action Item:

It is recommended the City Council accept the Surfside Station Elimination Project; direct the Deputy City Clerk to file the attached Notice of Completion in the Office of the County Recorder; and direct staff to release the project retention 35 days after recordation of the Notice of Completion, provided that no properly executed notices to stop payment have been filed.

G. RECOGNIZE GRANT REVENUE AND APPROPRIATE FUNDS FOR  
DEPARTMENT OF JUSTICE ASSISTANCE GRANT PROGRAM (JAG)  
THROUGH THE AMERICAN RECOVERY AND REINVESTMENT ACT  
(FEDERAL STIMULUS PACKAGE)

Action Item:

It is recommended the City Council:

1. Recognize grant revenue in the amount of \$45,620 from the U.S. Department of Justice Assistance Grant Program (JAG) Award through the American Recovery and Reinvestment Act;
2. Approve a budget appropriation of \$45,620; and
3. Authorize expenditure of award on a security camera system monitored by

Dispatch that provides surveillance of various areas throughout the City's Civic Center, as well as a NetClock Time Synchronization product to uniformly time stamp all equipment in the Dispatch Center. Remaining funds will be utilized to outfit the second position in Dispatch with needed computers, therefore making it fully functional.

- H. RECOGNIZE GRANT REVENUE AND APPROPRIATE FUNDS FOR DEPARTMENT OF JUSTICE ASSISTANCE GRANT PROGRAM (JAG # 2) THROUGH THE AMERICAN RECOVERY AND REINVESTMENT ACT (FEDERAL STIMULUS PACKAGE)

Action Item:

It is recommended the City Council:

1. Recognize grant revenue in the amount of \$11,098 from the U.S. Department of Justice Assistance Grant Program (JAG #2) Award through the American Recovery and Reinvestment Act;
2. Approve the budget appropriation of \$11,098; and
3. Authorize expenditure of award on six X26 Tasers and five Motorola HT-1250 portable radios.

Council Member Morales, seconded by Council Member Breeze, moved to approve the Consent Agenda as presented. Motion carried 5-0.

**COMMUNITY DEVELOPMENT DIRECTOR:**

- A. INTRODUCTION OF AN ORDINANCE AMENDING ARTICLE VII, ADDING A NEW CHAPTER 8 (LANDSCAPE WATER CONSERVATION STANDARDS) TO THE PORT HUENEME MUNICIPAL CODE

Action Item:

It is recommended the City Council introduce the Ordinance (read by title only and waive further reading), and direct staff to bring the Ordinance forward for adoption at a future meeting.

The Community Development Director gave a report. Discussion ensued among Council and staff.

Council Member Breeze, seconded by Mayor Pro Tem Griffaw, moved to approve staff's recommendation as presented. Motion carried 5-0.

The City Attorney introduced the Ordinance by reading its title:

AN ORDINANCE OF THE CITY OF PORT HUENEME AMENDING ARTICLE VII OF THE PORT HUENEME MUNICIPAL CODE TO ADD A NEW CHAPTER 8 (LANDSCAPE WATER CONSERVATION STANDARDS)

**CITY MANAGER:**

A. CONTRACT FOR GANG AFFILIATION PREVENTION AND INTERVENTION SERVICES

Action Item:

The Gang Affiliation Prevention and Intervention Proposal Review Committee (Sharkey/Morales) recommends the City Council:

1. Authorize the City Manager to execute an Agreement for Professional Services with Edgar Mohorko Consulting for a period of one year for an amount not-to-exceed \$19,999.20 for Gang Intervention and Prevention Services; and
2. Appropriate \$19,999.20 from the General Fund Unreserved Fund Balance for the payment of these services.

The City Manager gave a report. Discussion ensued among Council and staff.

Mayor Pro Tem Griffaw, seconded by Council Member Breeze, moved to approve staff's recommendation as presented. Motion carried 5-0.

**COUNCIL MEMBERS' REPORTS:**

A. COUNCIL MEMBERS' COMMITTEES/MEETINGS/EVENTS:  
Informational Item.

Council Member Morales reported on a recent Ventura Council of Governments (VCOG) workshop on the impact on communities of early prison inmate releases. She also announced that the California State Auditor's new Prop. 11 website, [wedrawthelines.ca.gov](http://wedrawthelines.ca.gov), has information about the formation of the Citizens Redistricting Commission.

Council Member Breeze announced the grand opening of the new Big Lots store on Friday, November 20. He also reported on attending the Boys & Girls Club Gala event on November 14 that raised over \$225,000. Mayor Pro Tem Griffaw added that 370 people attended the event.

Council Member Schnopp reported on the Economic Development Collaborative of Ventura County's (EDC-VC) new program that assists local businesses with developing their international commerce efforts.

Mayor Sharkey announced the Toland Road Biosolids Treatment Facility's grand opening will take place November 18.

**OPEN FORUM:**

Mayor Sharkey asked if there was anyone present who wished to speak on any matter not on the Agenda. The following persons requested to speak:

1. Valorie Morrison, Port Hueneme  
Thanked City staff for their recent assistance regarding a water issue.
2. Rod Cobos, representing Plumbers & Steamfitters Local 484 of Ventura  
Spoke regarding an email he had sent to the Council concerning the  
Mar Vista Plumbing Replacement Project.
3. Sharon Smith, Port Hueneme  
Spoke on concerns regarding services for homeless veterans.

**CLOSED SESSION AGENDA:** None.

**ADJOURNMENT:**

Mayor Sharkey, without objection, adjourned the City Council Regular Meeting at 7:08 p.m. to the next Regular Meeting to be held December 7, 2009 at 6:30 p.m. in the Council Chamber, preceded by a Pre-Agenda Session at 6:15 p.m. in the Council Conference Room.

Respectfully submitted,

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Michelle Ascencion, CMC  
Deputy City Clerk

APPROVED:

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MAYOR

**PORT HUENEME REDEVELOPMENT AGENCY**

**REGULAR MEETING**

**NOVEMBER 16, 2009**

**MINUTES**

The Regular Meeting of the Port Hueneme Redevelopment Agency was called to order by Chair Sharkey at 7:08 p.m. in the City Hall Council Chamber, 250 North Ventura Road, Port Hueneme, California. The Deputy Agency Secretary called the roll:

PRESENT: Members Douglas A. Breeze, Maricela P. Morales, Sylvia Muñoz Schnopp, Vice Chair Norman E. Griffaw, Chair Jonathan Sharkey

ABSENT: None

Staff members present were David J. Norman, Executive Director; Mark D. Hensley, Agency Counsel; Greg Brown, Community Development Director; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Andres Santamaria, Public Works Director; Steve Hickox, Water Superintendent; Michelle Ascencion, Deputy Agency Secretary.

**AGENDA:**

Vice Chair Griffaw, seconded by Member Morales, moved to approve the Agenda as presented. Motion carried.

**CONSENT AGENDA:**

A. APPROVAL OF MINUTES

Action Item:

It is recommended the Board approve the minutes of the November 2, 2009 Regular Meeting.

B. CASH DISBURSEMENTS RATIFICATION

Action Item:

It is recommended the Redevelopment Agency Board ratify the attached listing of cash disbursements for the period October 23, 2009 through November 6, 2009.

Vice Chair Griffaw, seconded by Member Morales, moved to approve the Consent

Agenda as presented. Motion carried 5-0.

**OPEN FORUM:**

Chair Sharkey asked if there was anyone present who wished to speak on any matter not on the Agenda. No one requested to speak.

**CLOSED SESSION:** None.

**ADJOURNMENT:**

Chair Sharkey, without objection, adjourned the Redevelopment Agency Regular Meeting at 7:09 p.m. to the next Regular Meeting to be held December 7, 2009 in the Council Chamber, immediately following the 6:30 p.m. City Council meeting.

Respectfully submitted,

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Michelle Ascencion, CMC  
Deputy Agency Secretary

APPROVED:

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CHAIR