

**CITY OF PORT HUENEME
PRE-AGENDA SESSION OF THE CITY COUNCIL
REGULAR MEETING**

MARCH 18, 2009

**250 NORTH VENTURA ROAD
PORT HUENEME, CA 93041**

MINUTES

A Pre-Agenda Session of the City Council of the City of Port Hueneme was held at 6:45 p.m., Wednesday, March 18, 2009, in the Council Conference Room, 250 North Ventura Road, Port Hueneme, California.

PRESENT: Council Members Douglas A. Breeze, Maricela P. Morales, Sylvia Muñoz Schnopp, Mayor Pro Tem Norman E. Griffaw, Mayor Jonathan Sharkey

ABSENT: None

Staff members present were David J. Norman, City Manager; Mark D. Hensley, City Attorney; Robert Bravo, Finance Director; Fernando Estrella, Chief of Police; Andres Santamaria, Public Works Director; Steven Hickox, Water Superintendent; Carmen Camarillo, Human Resources Administrator; Michelle Ascencion, Deputy City Clerk.

Agenda items and time estimates were reviewed. The City Manager announced an amendment to the recommendation of the Public Works Director's item. No action was taken.

Respectfully submitted,

Michelle Ascencion
Deputy City Clerk

APPROVED:

MAYOR

3/18/2009

**CITY OF PORT HUENEME
REGULAR MEETING OF THE CITY COUNCIL**

MARCH 18, 2009

MINUTES

The Regular Meeting of the Port Hueneme City Council was called to order by Mayor Sharkey at 7:00 p.m. in the Council Chamber, 250 North Ventura Road, Port Hueneme, California. After the flag salute, Council Member Schnopp gave the inspiration. The Deputy City Clerk called the roll:

PRESENT: Council Members Douglas A. Breeze, Maricela P. Morales, Sylvia Muñoz Schnopp, Mayor Pro Tem Norman E. Griffaw, Mayor Jonathan Sharkey

ABSENT: None

Staff members present were David J. Norman, City Manager; Mark D. Hensley, City Attorney; Robert Bravo, Finance Director; Fernando Estrella, Chief of Police; Andres Santamaria, Public Works Director; Steven Hickox, Water Superintendent; Carmen Camarillo, Human Resources Administrator; Michelle Ascencion, Deputy City Clerk.

AGENDA:

The Council Members had previously received copies of the Agenda.

CONSENT AGENDA:

A. APPROVAL OF MINUTES

Action Item: Approve Pre-Agenda Session and Regular Meeting Minutes of March 4, 2009.

B. CASH DISBURSEMENTS RATIFICATION

Action Item: Ratify cash disbursements for the period February 21, 2009 through March 6, 2009.

Council Member Morales, seconded by Council Member Schnopp, moved to approve the Consent Agenda as presented. Motion carried 5-0.

PUBLIC WORKS DIRECTOR:

A. CALL FOR NOTICE OF PUBLIC HEARING AND UTILIZATION OF PROPOSITION 218 MAJORITY PROTEST PROCEDURE REGARDING PROPOSED WATER RATE ADJUSTMENTS

Action Item: The Water Rate Advisory Committee recommends the City Council:

1. Call for a public hearing to be scheduled for June 1, 2009 at 6:30 p.m. regarding a proposed water rate adjustment;
2. Approve the Proposition 218 Notice to Property Owners of a Public Hearing on Proposed Water Rate Adjustments and the Schedule of Proposed Water Rate Adjustments included in the Water Volumetric Rate Study;
3. Authorize staff to proceed with the public noticing and majority protest procedures set forth in Proposition 218; and
4. Adopt a Resolution setting forth procedures for mailing, processing and counting Proposition 218 protest ballots.

The City Manager introduced Alex Handlers of Bartle Wells Associates and the members of the Water Rate Advisory Committee who were present.

Mr. Handlers gave a report. Discussion ensued among Council, staff, and Mr. Handlers.

The City Manager requested that the recommendation be amended as follows:

2. Approve the Proposition 218 Notice to Property Owners of a Public Hearing on Proposed Water Rate Adjustments and the Schedule of Proposed Water Rate Adjustments included in the Water Volumetric Rate Study, as amended to include the lot charge language from the presentation slides (replace chart in the council report with the new chart from the presentation).

Council Member Schnopp, seconded by Council Member Breeze, moved to approve staff's recommendation as amended. Further discussion ensued among Council. Motion carried 5-0.

RESOLUTION NO. 3912

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME ESTABLISHING PROCEDURES FOR INCREASING WATER, WASTEWATER AND SOLID WASTE FEES IN ACCORDANCE WITH THE REQUIREMENTS OF PROPOSITION 218

CITY MANAGER:

- A. TRANSITION OF THE WATER RATES ADVISORY COMMITTEE TO THE UTILITY RATES ADVISORY COMMITTEE

Action Item: It is recommended the City Council transition the Water Rates Advisory Committee (WRAC) to the Utility Rates Advisory Committee (URAC), reappointing all current WRAC members to the URAC.

The City Manager gave a report.

Mayor Pro Tem Griffaw, seconded by Council Member Morales, moved to approve staff's recommendation as presented. Motion carried 5-0.

COUNCIL MEMBERS' REPORTS:

A. COUNCIL MEMBERS' COMMITTEES/MEETINGS/EVENTS:
Informational Item.

Council Member Schnopp reported on the availability of a brochure, newly developed by city staff, listing resources for small businesses.

Council Member Breeze reported on the passing of resident Karen McCarthy, an active community volunteer, and requested that the meeting be adjourned in her honor.

Mayor Sharkey reported being informed by Admiral Montoya that the contract for construction of the Seabee Museum had been awarded. He also reported on the California Association of Sanitation Agencies (CASA) recent lobbying trip to Washington DC. He also attended a recent Local Government Commission conference; and a meeting with Captain Anderson as part of the Regional Defense Partnership for the 21st Century (RDP-21) group, regarding issues at Point Mugu.

OPEN FORUM:

Mayor Sharkey asked if there was anyone present who wished to speak on any matter not on the Agenda. No one requested to speak.

CLOSED SESSION AGENDA: None.

ADJOURNMENT:

Mayor Sharkey, without objection, adjourned the City Council Regular Meeting at 8:23 p.m. in memory of Karen McCarthy. The next Regular Meeting is to be held April 6, 2009 at 6:30 p.m. in the Council Chamber, preceded by a Pre-Agenda Session at 6:15 p.m. in the Council Conference Room.

Respectfully submitted,

Michelle Ascencion
Deputy City Clerk

APPROVED:

MAYOR

3/18/2009

PORT HUENEME REDEVELOPMENT AGENCY

REGULAR MEETING

MARCH 18, 2009

MINUTES

The Regular Meeting of the Port Hueneme Redevelopment Agency was called to order by Chair Sharkey at 8:23 p.m. in the Council Chamber, 250 North Ventura Road, Port Hueneme, California. The Deputy Agency Secretary called the roll:

PRESENT: Members Douglas A. Breeze, Maricela P. Morales, Sylvia Muñoz Schnopp, Vice Chair Norman E. Griffaw, Chair Jonathan Sharkey

ABSENT: None

Staff members present were David J. Norman, Executive Director; Mark D. Hensley, Agency Counsel; Robert Bravo, Finance Director; Fernando Estrella, Chief of Police; Andres Santamaria, Public Works Director; Steven Hickox, Water Superintendent; Carmen Camarillo, Human Resources Administrator; Michelle Ascencion, Deputy Agency Secretary.

AGENDA:

Member Breeze, seconded by Member Morales, moved to approve the Agenda as presented. Motion carried.

CONSENT AGENDA:

A. APPROVAL OF MINUTES

Action Item: Approve Regular Meeting Minutes of March 4, 2009.

B. CASH DISBURSEMENTS RATIFICATION

Action Item: Ratify cash disbursements for the period February 21, 2009 through March 6, 2009.

Member Schnopp, seconded by Member Breeze, moved to approve the Consent Agenda as presented. Motion carried 5-0.

OPEN FORUM:

Chair Sharkey asked if there was anyone present who wished to speak on any matter not on the Agenda. No one requested to speak.

CLOSED SESSION: None.

ADJOURNMENT:

Chair Sharkey, without objection, adjourned the Redevelopment Agency Regular Meeting at 8:24 p.m. to the next Regular Meeting to be held April 6, 2009 in the Council Chamber, immediately following the 6:30 p.m. City Council meeting.

Respectfully submitted,

Michelle Ascencion
Deputy Agency Secretary

APPROVED:

CHAIR