

**CITY OF PORT HUENEME  
PRE-AGENDA SESSION OF THE CITY COUNCIL  
SPECIAL MEETING**

**APRIL 22, 2009**

**250 NORTH VENTURA ROAD  
PORT HUENEME, CA 93041**

**MINUTES**

A Pre-Agenda Session of the City Council of the City of Port Hueneme was held at 5:45 p.m., Wednesday, April 22, 2009, in the Council Conference Room, 250 North Ventura Road, Port Hueneme, California.

PRESENT: Council Members Douglas A. Breeze, Maricela P. Morales, Sylvia Muñoz Schnopp, Mayor Pro Tem Norman E. Griffaw, Mayor Jonathan Sharkey

ABSENT: None

Staff members present were David J. Norman, City Manager; Bradley E. Wohlenberg, Deputy City Attorney; Greg Brown, Community Development Director; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Andres Santamaria, Public Works Director; Michelle Ascencion, Deputy City Clerk.

Agenda items and time estimates were reviewed. No action was taken.

Respectfully submitted,

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Michelle Ascencion  
Deputy City Clerk

APPROVED:

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MAYOR

4/22/2009

**CITY OF PORT HUENEME**  
**SPECIAL MEETING OF THE CITY COUNCIL**

**APRIL 22, 2009**

**MINUTES**

The Special Meeting of the Port Hueneme City Council was called to order by Mayor Sharkey at 6:00 p.m. in the Council Chamber, 250 North Ventura Road, Port Hueneme, California. After the flag salute, Mayor Sharkey gave the Inspiration. The Deputy City Clerk called the roll:

PRESENT: Council Members Douglas A. Breeze, Maricela P. Morales, Sylvia Muñoz Schnopp, Mayor Pro Tem Norman E. Griffaw, Mayor Jonathan Sharkey

ABSENT: None

Staff members present were David J. Norman, City Manager; Bradley E. Wohlenberg, Deputy City Attorney; Greg Brown, Community Development Director; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Andres Santamaria, Public Works Director; Michelle Ascencion, Deputy City Clerk.

**AGENDA:**

The Council Members had previously received copies of the Agenda.

Council Member Morales, seconded by Mayor Pro Tem Griffaw, moved to approve the Agenda as presented. Motion carried.

**CONSENT AGENDA:**

A. APPROVAL OF MINUTES

Action Item: Approve Pre-Agenda Session and Regular Meeting Minutes of April 6, 2009.

B. CASH DISBURSEMENTS RATIFICATION

Action Item: Ratify cash disbursements for the period March 21, 2009 through April 3, 2009.

C. TREASURER'S MONTHLY INVESTMENT REPORT

Action Item: It is recommended the City Council receive and file the February 28, 2009 Treasurer's Report as presented.

4/22/2009

D. IDENTITY THEFT PREVENTION PROGRAM – RED FLAGS

Action Item: It is recommended the City Council adopt a Resolution approving the City of Port Hueneme’s Identity Theft Prevention Program – Red Flags.

RESOLUTION NO. 3914

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME APPROVING IDENTITY THEFT PREVENTION PROGRAM – RED FLAGS

E. RESOLUTIONS OF INTENTION TO ORDER THE LEVY AND COLLECTION OF THE ANNUAL ASSESSMENTS FOR ASSESSMENT DISTRICT NO. 87-1, ASSESSMENT DISTRICT NO. 91-1, AND ASSESSMENT DISTRICT NO. 95-3; AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING FOR HEARING OBJECTIONS THEREON

Action Item: It is recommended the City Council adopt resolutions, the titles of which are as follows:

RESOLUTION NO. 3915

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, INITIATING PROCEEDINGS FOR AND DECLARING ITS INTENTION TO ORDER THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE “LIGHTING MAINTENANCE ASSESSMENT DISTRICT NO. 87-1” FOR THE FISCAL YEAR BEGINNING JULY 1, 2009, AND ENDING JUNE 30, 2010; AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING FOR HEARING OBJECTIONS THEREON

RESOLUTION NO. 3916

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA INITIATING PROCEEDINGS FOR AND DECLARING ITS INTENTION TO ORDER THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE “PARKWAY AND MEDIAN ASSESSMENT DISTRICT NO. 91-1” FOR THE FISCAL YEAR BEGINNING JULY 1, 2009, AND ENDING JUNE 30, 2010; AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING FOR HEARING OBJECTIONS THEREON

RESOLUTION NO. 3917

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, INITIATING PROCEEDINGS FOR AND DECLARING ITS INTENTION TO ORDER THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE “PORT HUENEME DRAINAGE MAINTENANCE ASSESSMENT DISTRICT NO. 95-3”

FOR THE FISCAL YEAR BEGINNING JULY 1, 2009, AND ENDING JUNE 30, 2010; AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING FOR HEARING OBJECTIONS THEREON

F. AUTHORIZATION TO SOLICIT BIDS FOR A THREE-YEAR CITYWIDE STREET SWEEPING SERVICES CONTRACT WITH TWO OPTIONAL ONE-YEAR EXTENSIONS

Action Item: It is recommended the City Council authorize staff to solicit bids for a three-year citywide street sweeping services contract with two optional one-year extensions.

Council Member Griffaw, seconded by Council Member Breeze, moved to approve the Consent Agenda as presented. Motion carried 5-0.

**COUNCIL MEMBERS' REPORTS:**

A. COUNCIL MEMBERS' COMMITTEES/MEETINGS/EVENTS:  
Informational Item.

Council Member Breeze reported on a recent Association of Water Agencies meeting that included a presentation by a Metropolitan Water District representative. He also reported on attending the commissioning ceremony of the USS Stockdale at Naval Base Ventura County on April 18, 2009.

Council Member Schnopp reported on a recent meeting of the Economic Development Collaborative of Ventura County regarding local use of federal stimulus funds. She also reported on the Ventura County Library Commission's recent budget meeting, and the Boys & Girls Club's recent fundraiser for their music program.

Council Member Morales commented on the need for government agencies to be transparent to the public about their application for, and use of, federal stimulus funds; and recommended that the City post this information on its website.

Mayor Sharkey reported on the Ventura Regional Sanitation District's recent award from the County Board of Supervisors. He also reported on the Friends of the Library volunteer brunch and Spring Book Sale, and the USS Stockdale commissioning.

**OPEN FORUM:**

Mayor Sharkey asked if there was anyone present who wished to speak on any matter not on the Agenda. The following person requested to speak:

1. Mr. Rich Rollins, Port Hueneme  
Spoke on concerns about the condition of the Moranda Park tennis courts, and development in the Ormond Beach area.

**CLOSED SESSION AGENDA:** None.

**ADJOURNMENT:**

Mayor Sharkey, without objection, adjourned the City Council Special Meeting at 6:23 p.m. to the next Regular Meeting to be held May 4, 2009 at 6:30 p.m. in the Council Chamber, preceded by a Pre-Agenda Session at 6:15 p.m. in the Council Conference Room.

Respectfully submitted,

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Michelle Ascencion  
Deputy City Clerk

APPROVED:

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MAYOR

# PORT HUENEME REDEVELOPMENT AGENCY

## SPECIAL MEETING

APRIL 22, 2009

## MINUTES

The Regular Meeting of the Port Hueneme Redevelopment Agency was called to order by Chair Sharkey at 6:23 p.m. in the Council Chamber, 250 North Ventura Road, Port Hueneme, California. The Deputy Agency Secretary called the roll:

PRESENT: Members Douglas A. Breeze, Maricela P. Morales, Sylvia Muñoz Schnopp, Vice Chair Norman E. Griffaw, Chair Jonathan Sharkey

ABSENT: None

Staff members present were David J. Norman, Executive Director; Bradley E. Wohlenberg, Deputy Agency Counsel; Greg Brown, Community Development Director; Fernando Estrella, Chief of Police; Joseph Gately, Housing/Facilities Maintenance Director; Andres Santamaria, Public Works Director; Michelle Ascencion, Deputy Agency Secretary.

### **AGENDA:**

Member Morales, seconded by Vice Chair Griffaw, moved to approve the Agenda as presented. Motion carried.

### **CONSENT AGENDA:**

#### A. APPROVAL OF MINUTES

Action Item: Approve Regular Meeting Minutes of April 6, 2009.

#### B. CASH DISBURSEMENTS RATIFICATION

Action Item: Ratify cash disbursements for the period March 21, 2009 through April 3, 2009.

Member Breeze, seconded by Member Morales, moved to approve the Consent Agenda as presented. Motion carried 5-0.

### **OPEN FORUM:**

Chair Sharkey asked if there was anyone present who wished to speak on any matter

not on the Agenda. No one requested to speak.

**CLOSED SESSION:** None.

**ADJOURNMENT:**

Chair Sharkey, without objection, adjourned the Redevelopment Agency Special Meeting at 6:24 p.m. to the next Regular Meeting to be held May 4, 2009 in the Council Chamber, immediately following the 6:30 p.m. City Council meeting.

Respectfully submitted,

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Michelle Ascencion  
Deputy Agency Secretary

APPROVED:

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CHAIR